

Please fill the form in ENGLISH and in BLOCK letters only

Please read the Instructions / Terms & Conditions mentioned overleaf before filling the form

Please carry a photocopy of the duly filled form for Acknowledgement

**REQUEST LETTER FOR CLOSURE OF TRADING ACCOUNT**

<b>Date</b> _____	<input type="checkbox"/> All Segments	<input type="checkbox"/> Equity <input type="checkbox"/> BSE <input type="checkbox"/> NSE <input type="checkbox"/> SLBS <input type="checkbox"/> MTF	<input type="checkbox"/> Commodity <input type="checkbox"/> NSE <input type="checkbox"/> BSE <input type="checkbox"/> MCX <input type="checkbox"/> NCDEX	<input type="checkbox"/> Derivatives <input type="checkbox"/> NSEFO <input type="checkbox"/> BSEFO <input type="checkbox"/> NSE Curr. <input type="checkbox"/> BSE Curr. <input type="checkbox"/> MCX Curr.
<b>To,</b> The Branch Manager, _____ Branch.	<input type="checkbox"/> MF <input type="checkbox"/> BSE <input type="checkbox"/> NSE			

Dear Sir/Madam,

I am having a Trading Account with \*Anand Rathi Share & Stock Brokers Ltd/Anand Rathi Commodities Ltd vide client code \_\_\_\_\_ and Demat ID \_\_\_\_\_. I would like to close my Trading Account for the following reasons:

<b>Reasons</b>	1. 2.
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I certify that there are no dues pending with respect to funds and securities in my account.

I request you to please close my trading account bearing client code \_\_\_\_\_ with immediate effect.

Client Details		Signature
<b>Name</b>	_____	 
<b>Address</b>	_____	
<b>Contact</b>	_____	

**For Official Use Only : Verification by the Branch Manager**

Particulars	Remarks	On Date	Confirmed By	Yes/No
CRF Collected*			Branch	
Deactivated from RMS By			RMS	
Deactivated from EDP By			EDP	
Complaint Pending (if any)			Branch Head	
Ledger Balance Amount in Rs.			Branch Head	
Shares Transferred			Branch Head	
Remarks:			Branch Head	
If Client Shifting (New Code)			New Branch	

Strike out if not applicable.

**Note** : If all the answers are not YES, then the transfer will not be valid from Compliance point of view.

<b>Name of Existing Branch Manager</b>	_____
<b>Employee Code of Existing Branch Manager</b>	_____
<b>Signature &amp; Branch Seal with Address</b>	_____