

How to Obtain a Certified Copy of a Marriage Record

Availability of Records

Marriage records are available six months after the date of event. California Department of Public Health – Vital Records (CDPH-VR) can ONLY provide certified copies of certificates for public marriages that occurred in the years:

- **1905 to 1999**
- **2008 to 2023**

CDPH-VR cannot provide a copy of the certificate if the marriage record you are seeking falls outside the range of these years. CDPH-VR is continually indexing marriage records and will post updates on the website as more years become available for request. If CDPH-VR cannot locate the record based on the information you provide, the law authorizes CDPH-VR to retain the fee for the search, and CDPH-VR will issue a Certificate of No Public Record (CNPR).

Confidential Marriages

A confidential marriage license allows all personal information listed on the certificate to be protected from public view. A copy of the record is available ONLY to the two parties involved, unless there is a court order. CDPH-VR **does not maintain** records of confidential marriages. To obtain records not provided by CDPH-VR, please refer to the enclosed list of county clerk's offices to request copies of these certificates from the county where the license was issued.

Certified Copies and Sworn Statements

There are two types of certified copies available upon request:

1) Certified Copy (*authorized persons only*)

A certified copy can be used to establish the identity of the person named on the certificate.

If you are requesting a certified copy, you MUST provide a notarized sworn statement (see page 5 of application) declaring under penalty of perjury that you are authorized by law to receive the certified copy (see application for list of authorized individuals).

If you are requesting a certified copy and a notarized sworn statement is not included, CDPH-VR will not accept your request for processing.

Note: Only one sworn statement is required for multiple records that are requested at the same time – however, the sworn statement must include the name of each person whose record is being requested and your relationship to that person.

2) Certified Informational Copy (*any interested person*)

If you are requesting a certified informational copy, you DO NOT need to provide a sworn statement.

A certified informational copy has a legend printed on the face of the document that states, “INFORMATIONAL, NOT A VALID DOCUMENT TO ESTABLISH IDENTITY.” Persons who are not eligible to receive a certified copy can receive a certified informational copy.

Both types of documents are certified copies of the original document on file with CDPH-VR. Depending on the exact year of event, some certified informational copies will have signatures and Social Security numbers redacted (concealed).

What to Submit for a Certified Copy of Marriage Certificate

- Completed “Application for Certified Copy of Marriage Record” (VS 113-A).
- Notarized sworn statement (if applicable).
- \$19 fee per copy requested (check or money order in US dollars, made payable to CDPH-Vital Records) **No Cash.**

Applicant Notification

Once your request has been received and evaluated:

- If your request is not accepted (e.g., due to insufficient fees, insufficient information, etc.), the request will be returned with a letter explaining what needs to be corrected; or,
- If your request is accepted, CDPH-VR will process the application and mail out a copy of the certificate(s) you requested.

Processing Times

To check current processing times for certified copies of marriage certificates, visit the [CDPH-VR Website](http://www.cdpf.ca.gov/Programs/CHSI/Pages/Vital-Records-Processing-Times.aspx) (www.cdpf.ca.gov/Programs/CHSI/Pages/Vital-Records-Processing-Times.aspx).

If you need your copy sooner, please refer to the enclosed list of county recorder’s offices to contact the county where the event occurred.

If you have contacted the county in which you believe your license was issued and they cannot locate your marriage license, it is likely your marriage was never registered.

Mail all applications and written inquiries to the address below. If you have any questions, please contact the CDPH-VR Customer Service Unit, Monday through Friday, 8AM – 4PM.

California Department of Public Health | Vital Records – MS 5103

P.O. Box 997410 | Sacramento CA, 95899-7410

(916) 445-2684 | CHSIVitalRecords@cdpf.ca.gov

CA Relay: 711/1-800-735-2929

Application for Certified Copy of Marriage Record

\$19.00 per copy

Please read the instructions on page 2 before completing the application.

Certificate Type: I am requesting an Authorized Copy (notarized sworn statement required)
 I am requesting an Informational Copy

Part 1 - Relationship to Person on Certificate (Registrant): Check appropriate box.

- The registrant or a parent, legal guardian, child, grandparent, grandchild, sibling, spouse, or domestic partner of the registrant. (Legal guardian must provide documentation.)
- A party entitled to receive the record as a result of court order. (Provide copy of court order.)
- A member of a law enforcement agency or a representative of another governmental agency, as provided by law, who is conducting official business. (Companies representing a government agency must provide authorization from the government agency.)
- Any person or agency empowered by statute or appointed by a court to act on behalf of the registrant or the registrant's estate. (Include a copy of the power of attorney or documentation identifying you as executor.)
- An attorney representing the registrant or the registrant's estate.

Part 2 - Marriage Record Information: Complete First Person and Second Person information below as shown on the marriage record.

Name of 1st Person - First Name	Middle Name	Current Last Name	Last Name at Birth
Name of 2nd Person - First Name	Middle Name	Current Last Name	Last Name at Birth
County Marriage Occurred/License Issued (must be in CA)		Date of Marriage - MM/DD/YYYY (or approximate date)	

Part 3 - Applicant Information: Please print all information legibly.

Applicant Name		Mailing Address: Number, Street, and Unit # (if applicable)		
Zip Code	City	State/Province	Country	
Telephone (include area code)		Email Address		Reason for Request
Agency Use (if applicable)				
Agency Name		Case/ID Number		Contract Number

Application Checklist:

<input type="checkbox"/>	Check/Money Order Enclosed (No Cash)	<input type="checkbox"/>	Notarized Sworn Statement Enclosed (if applicable)	Number of Copies _____
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You may view current processing times on the [CDPH-VR website](http://cdph.ca.gov) (www.cdph.ca.gov).



Information

CDPH-VR does not maintain the following marriage records. Contact the County Recorder in the county where the license was issued for:

- Confidential marriage records
- Marriages that occurred from years 2000 through 2007, 2023
- Marriages that occurred within the first six months after the date of event. CDPH will issue a Certificate of No Public Record (CNPR) if the record is not available and will retain the fee for the search, per California law.

Instructions

1. Complete a separate application for each marriage record requested.
2. In Part 1, check the appropriate box according to the relationship to the person on the certificate. **only** authorized individuals (Health and Safety Code Section 103526) listed in Part 1 may obtain an authorized copy. All others may receive a certified informational copy that will be marked, "Informational, Not a Valid Document to Establish Identity."
3. Complete Part 2 and Part 3. In Part 2, provide as much information as possible to help identify the record.
4. Indicate the number of copies and submit \$19.00 for **each** copy in the form of a check or money order, made payable to "CDPH-Vital Records" in US dollars. **Do not send cash.**
5. **Sworn Statement:**
 - Only one sworn statement is required for multiple records.
 - Sworn statements are not required for informational copy requests.
 - Authorized individuals must complete the top portion of the attached sworn statement by signing and identifying their relationship to person listed on certificate.
 - Sworn statements must be notarized for authorized copy requests. **Law enforcement and governmental agencies are exempt from the notary requirement, but must complete the top portion of the sworn statement page.**
 - A sworn statement notarized by a foreign notary must have an apostille attached. Foreign notarizations obtained by an Ambassador, Minister, Consul, Vice Consul or Consular Agent of the United States, or from a Judge of Court of record having a seal in a foreign county do not require an apostille.
6. Mail completed applications with the fee(s) to the address below.

Sworn Statement

I, _____, declare under penalty of perjury under the laws of the
(Applicant's Printed Name)

State of California, that I am an authorized person, as defined in California Health and Safety Code Section 103526 (c), and am eligible to receive a certified copy of the birth, death, or marriage certificate of the following individual(s):

Registrant (Name of person whose certificate you are requesting)	Applicant's Relationship to Registrant (Must be an authorized person)

(The remaining information must be completed in the presence of a Notary Public.)

Subscribed to this _____ day of _____, 20____, at _____, _____.
 (Day) (Month) (City) (State)

(Applicant's Signature)

Certificate of Acknowledgment

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of _____

County of _____

On _____ before me, _____, personally appeared _____,
 (Insert name and title of the officer)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct

WITNESS my hand and official seal.
 (SEAL)

 (Signature of Notary Public)



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California County Recorders

Alameda	1106 Madison Street, First Floor, Oakland, CA 94607, (510) 272-6362
Alpine	99 Water Street. P.O. Box 155, Markleeville, CA 96120, (530) 694-2283
Amador	810 Court Street, Jackson, CA 95642, (209) 223-6468
Butte	155 Nelson Avenue, Oroville, CA 95965, (530) 538-7691
Calaveras	891 Mountain Ranch Road, San Andreas, CA 95249, (209) 754-6372
Colusa	546 Jay Street, Suite 200, Colusa, CA 95932, (530) 458-0500
Contra Costa	555 Escobar Street, or P.O. Box 350, Martinez, CA 94553, (925) 335-7910
Del Norte	981 H Street, Suite 160, Crescent City, CA 95531, (707) 464-7216
El Dorado	360 Fair Lane, Placerville, CA 95667, (530) 621-5490
Fresno	2281 Tulare Street, Room 302, or P.O. Box 766, Fresno, CA 93712, (559) 600-3476
Glenn	516 West Sycamore Street, Willows, CA 95988, (530) 934-6412
Humboldt	Courthouse, 825 Fifth Street, Fifth Floor, Eureka, CA 95501, (707) 445-7382
Imperial	Courthouse, 940 West Main Street, Suite 202, El Centro, CA 92243-2865, (442) 265-1076
Inyo	168 North Edwards Street, or P.O. Drawer F, Independence, CA 93526, (760) 878-0222
Kern	1655 Chester Avenue, Bakersfield, CA 93301, (661) 868-6400
Kings	Government Center, 1400 West Lacey Boulevard, Hanford, CA 93230, (559) 582-3211, ext. 2470
Lake	Courthouse, 255 North Forbes Street, Lakeport, CA 95453, (707) 263-2293
Lassen	220 South Lassen Street, Suite 5, Susanville, CA 96130, (530) 251-8234
Los Angeles	12400 Imperial Highway, Norwalk, CA 90650, (800) 201-8999 or (562) 462-2137
Madera	200 West Fourth Street, Madera, CA 93637, (559) 675-7724
Marin	3501 Civic Center Drive, Suite 232, San Rafael, CA 94903, (415) 473-6094
Mariposa	Hall of Records Building, 4982 Tenth Street, or P.O. Box 35, Mariposa, CA 95338 (209) 966-5719
Mendocino	501 Low Gap Road, Room 1020, Ukiah, CA 95482, (707) 234-6822
Merced	2222 M Street, Merced, CA 95340, (209) 385-7627
Modoc	204 South Court Street, Room 106, Alturas, CA 96101, (530) 233-6205
Mono	74 School Street, Annex 1, or P.O. Box 237, Bridgeport, CA 93517, (760) 932-5530
Monterey	168 West Alisal Street, First Floor, or P.O. Box 29, Salinas, CA 93902, (831) 755-5041
Napa	900 Coombs Street, Room 116, or P.O. Box 298, Napa, CA 94559, (707) 253-4105
Nevada	950 Maidu Avenue, Suite 210, Nevada City, CA 95959, (530) 265-1221
Orange	601 North Ross Street, Santa Ana, CA 92701, (714) 834-2500
Placer	2954 Richardson Drive, Auburn, CA 95603, (530) 886-5600

* Public Marriages

** Birth and Death Certificates

Plumas.....520 Main Street, Room 102, Quincy, CA 95971, (530) 283-6218 or
(530) 283-6256

Riverside.....2724 Gateway Drive, or P.O. Box 751, Riverside, CA 92507, (951) 955-6200

Sacramento.....3636 American River Drive, Sacramento, CA 95864, (916) 874-6334

San Benito.....County Courthouse, 440 Fifth Street, Room 206, Hollister, CA 95023,
(831) 636-4046

San Bernardino.....222 West Hospitality Lane, First Floor, San Bernardino, CA 92415, (855) 732-2575

San Diego.....1600 Pacific Highway, Suite 260, or P.O. Box 121750, San Diego, CA 92112-1750,
(619) 237-0502

San Francisco.....1 Dr. Carlton B. Goodlett Place, City Hall, Room 190, San Francisco, CA 94102,
(415) 554-5596*

San Francisco Health Dept.101 Grove Street, Room 105, San Francisco, CA 94102, (415) 554-2700**

San Joaquin44 North San Joaquin Street, Suite 260, or P.O. Box 1968, Stockton, CA 95202
(209) 468-3939

San Luis Obispo1055 Monterey Street, Room D120, San Luis Obispo, CA 93408, (805) 781-5080

San Mateo555 County Center Drive, 1st Floor, Redwood City, CA 94063, (650) 363-4500

Santa Barbara.....1100 Anacapa Street, or P.O. Box 159, Santa Barbara, CA 93102,
(805) 568-2250

Santa Clara110 W. Tasman Drive, First Floor, San Jose, CA 95134
(408) 299-5688

Santa Cruz701 Ocean Street, Room 230, Santa Cruz, CA 95060, (831) 454-2800

Shasta.....1450 Court Street, Suite 208, Redding, CA 96001, (530) 225-5678

Sierra100 Courthouse Square, Room 11, or P.O. Drawer D, Downieville, CA 95936,
(530) 289-3295

Siskiyou311 Fourth Street, Room 107, Yreka, CA 96098, (530) 842-8065

Solano.....675 Texas Street, Suite 2700, Fairfield, CA 94533, (707) 784-6294

Sonoma585 Fiscal Drive, Room 103-F, Santa Rosa, CA 95403, (707) 565-3800

Stanislaus1021 I Street, Suite 101, or P.O. Box 1670, Modesto, CA 95353,
(209) 525-5250 or (209) 525-5260

Sutter.....433 Second Street, Yuba City, CA 95991, (530) 822-7134

TehamaCourthouse, 633 Washington Street, Room 11, or
P.O. Box 250, Red Bluff, CA 96080, (530) 527-3350

Trinity11 Court Street, or P.O. Box 1215, Weaverville, CA 96093, (530) 623-1215

TulareCounty Civic Center, 221 South Mooney Boulevard, Room 103, Visalia, CA 93291
(559) 636-5050

Tuolumne2 South Green Street, 3rd Floor, Sonora, CA 95370, (209) 533-5531

VenturaHall of Administration, Main Plaza, 800 S. Victoria Avenue, Ventura, CA 93009
(805) 654-3665

Yolo625 Court Street, Room B01, or P.O. Box 1130, Woodland, CA 95776,
(530) 666-8130

Yuba915 Eighth Street, Suite 107, Marysville, CA 95901, (530) 749-7850