



No. Estate/Elect/383/2026

Date: 22/01/2026

To,
SVNIT Website

Sub.: Enquiry for "Supply & Installation of Motor Starters and Water Level Sensor For Various Location" in SVNIT Campus, Surat.

You are requested to quote your rates for "Supply & Installation of Motor Starters and Water Level Sensor for Various Location" in SVNIT Campus, Surat listed overleaf. The quotations may be sent to the undersigned in a sealed envelope and superscript as Quotation with reference to Enquiry No.: **Estate/Elect/383/2026, dated: 22/01/2026** for "Electrical & Communication System, Estate & Store Section". Your quotation should reach the undersigned on or before **05/02/2026 at 5:00 PM addressed to The Director, Establishment Section, Administrative Building, S. V. National Institute of Technology, Ichchhanath, Surat - 395 007, Gujarat.**

The quotations should be furnished with the following information.

- (1) Attested copy of the valid Registration Certificate of GST & PAN.
- (2) Attested copy of the valid Registration Certificate.
- (3) copy of the Site Visit Certificate.
- (4) Supply & Installation of Motor Starters and Water Level Sensor is for the period of 30 days from the date of issue of confirmed order.
- (5) The rates specified in the quotation are for Supply& Installation of Motor Starters and Water Level Sensor on F.O.R. Institute basis.
- (6) GST and any additional charges should be clearly specified in the quotations at the concessional rates allowed to educational institutions as per the relevant notification of the Government.
- (7) The period of validity of the quotation should be at least 60 Days. Offer subject to prior sale may please be avoided.
- (8) Payment shall be made after date of satisfactory completion of the work & submission of bills and official procedure from account section of the institute.
- (9) Offered quotation may be rejected if any ambiguity is found.
- (10) The Director reserves the right to accept offer, which are not strictly in conforming to the specifications but otherwise, found suitable. If offer do not comply with specifications or found in non-working condition, the same is to be taken from the institute, at the cost and responsibility of the supplier.
- (11) Supply & Installation of Motor Starters and Water Level Sensor include replacement of parts/materials to keep them, in healthy & sound working condition in the SVNIT campus, Surat.
- (12) The agency must have a site visit, before submitting the quotation and submit a site visit certificate as per Annexure.

(13) SCOPE OF WORK:

- a) They must check all parts thoroughly & quote accordingly to Supply and installation of the items. The specified items must be handed over in fully functional condition during & after completion of contract period.
- b) After Supplying and installation report shall be maintained for these items and submitted to Engineer-In-Charge. If required items may be added.
- c) Service Provider should depute trained and technically competent service engineer / engineers at SVNIT premises to ensure proper upkeep of equipment and quick resolution of fault during the installation period.
- d) Service Provider should ensure availability of suitable instruments / tools for their service engineer to examine and installation of the items.
- e) Service provider shall maintain the confidentiality of any information related to the systems under contract. Service provider will be required to take appropriate actions in respect of personnel engaged to ensure the obligations of non-use and non-disclosure of confidential information.

(14) PRIORITY:

It is mandatory to give priority in supply and installation activity to restore the equipment to normal service.

(15) WORK SCHEDULE:

All service work provided in the contract are to be performed during normal working hours i.e., between 9:00 a.m. to 6:00 p.m. on normal working days.

(16) GENERAL TERMS & CONDITIONS OF THE CONTRACT:

- a) It is the responsibility of the agency to make necessary arrangement for conveyance / transportation of men and materials of the agency throughout the contract period to reach work spot.
- b) The agency shall insure him and all his staff against accidents for the duration of the contract period as his cost. They shall follow necessary safety practices during maintenance work. The purchaser will not be responsible for any type of injury including death caused to the agencies personal during the work.
- c) All the tools, general handling equipment, etc. required for this work of shall be brought by the service provider themselves. The agency shall duly endorse the list of his items, tools, equipment etc. enter at SVNIT main security gate, which are being brought inside for mentioned work.
- d) Installation shall be carried out according to the instructions of Engineer-in-Charge.
- e) The agency's staff must wear personnel protective equipment such as helmets, cotton uniform, safety belts, shoes, safety goggles etc.
- f) Director, SVNIT reserves the right to withdraw and/or to cancel the contract in case of failure to provide service or services are not found satisfactory.
- g) The services contract is non-transferable or sublet.
- h) In case of any dispute, it will be subject to Surat jurisdiction only.
- i) The agency must furnish duly filled and signed copy of the contract charges as mentioned in the below format with applicable taxes along with offer without fail.

(17) SPECIAL TERMS & CONDITIONS OF THE CONTRACT:

- a) Service provider shall have experience in Supply & Installation of Motor Starters and Water Level Sensor.
- b) The SVNIT shall provide details of Systems Location, Brief Problems of Machine (if any), to enable the service provider to prepare the work.
- c) Service Provider, as per need and requirement of the contract fulfillment, shall ensure appropriate deployment of the manpower.
- d) Installation should be conducted as per standard accepted guidelines. The parts/components/sub-assemblies used for this work by the service provider will be of mentioned make and functional capability.
- e) The extra item when to be fitted is to be verified before fitting to equipment's. The removed part is to be handed over to SVNIT. In case service provider notice any part is missing same to be brought to notice of SVNIT or otherwise responsibility shall be of service provider.
- f) Service provider shall ensure that only original parts of same make/brand are used for replacement.
- g) Immediately on award of the service contract, the service provider would give a report. It shall be the responsibility of the service provider to complete the work satisfactorily throughout the contract period, also to hand over the system to SVNIT in working condition on expiry of the contract.
- h) All the consumable articles / parts such as material required for cleaning, repairs and maintenance will be provided by the service provider at no extra charge to SVNIT. The spares and accessories shall be of standard quality. The spares and accessories shall be compatible with system and according to specification provided by the manufacturer and with best quality.
- i) The installation shall be carried out primarily at the premises (i.e. M.T.B Hostel, Computer Department, Bhabha Bhavan, E-type Quarter, Sarabhai Hostel, ARC Department, Gajjar Bhavan, and Central Library) during office hours.
- j) In case the Service Provider fails in adhering to the Installation requirements, and SVNIT made alternative arrangements for the installation, then Service Provider would reimburse the cost of such arrangements.

- k) A installation report shall be submitted by the service provider to the SVNIT (Engineer-In-Charge).
- l) System up time: Service provider shall ensure that systems are maintained and in case of any reported fault shall be repaired without any delay.
- m) Service provider shall be responsible for ensuring that the resources employed for carrying out the servicing and repair shall conduct themselves appropriately in the premises of SVNIT.
- n) The service provider shall provide proper identification cards and uniform etc. so that the only authorized service persons are attending to the work. The details of resources who shall be used for carrying out work should be informed in advance to maximum extent possible.
- o) The resources used by service provider to carry out the work shall be on rolls of service provider and shall have no claim whatsoever for any benefits from the SVNIT. Service provider shall be responsible for complying with any applicable minimum wages and other statutory compliance. In case of any accident during delivery / supply of stores / service / work leading to injuries/damages to human being/equipment, or loss of life the bidder shall be fully responsible for settling all claims and indemnify the department against any claim arising out of such accident.

Sr. No.	Item Description	Qty.	Unit	Rate per Unit Including Tax.	Total Amount including Tax.
1	Supply, Installation, Testing, and Commission of 3-Phase Motor DoL Starter. Make - Gelco GTV-306/L&T/Siemens	13	Each		
2	Supplying and Installation of 3 core 1 Sq. mm copper cable including the clamping work. Make - RR/Finolex/Havells	2200	Mtr.		
3	Supply, Installation, Testing, and Commission of Automatic Water / Liquid Level Controller suitable for Existing 3-Phase DoL Starter. Make - Gelco LLC-001/L&T/Siemens	16	Each		
4	Supply, Installation, Testing, and Commission of Automatic Water / Liquid Level Controller suitable for Existing 3-Phase Star-Delta Starter. Make - Gelco LLC-1/L&T/Siemens	02	Each		
Total Amount Including GST...					
Total Amount In Words.....					

Note:

1. Quotation must be provided on the firms/company's letter pad.
2. Also fill this enquiry and Sign each page by authorized signatory along with firms/company's seal/stamp.

Yours faithfully,

(Sd/-)
Dean
(Planning & Development)

ANNEXURE
SITE VISIT CERTIFICATE

1.	Name of the Work:	:	
2.	Enquiry Reference No. and Date:	:	
3.	Tenure for Site Visit (as per tender / enquiry)	:	Before the last date of enquiry submission
4.	Actual site visit date & time:	:	
5.	Name of the firm / contractor:	:	
6.	Name of the concerned person OR Representative of the firm / contractor	:	

(PLEASE TICK)

hereby verify that I have visited the site as per the date and time mentioned above. I confirm that I have understood the broad scope of work and items required for successful execution of the work. I will upload/submit this certificate with the other necessary enquiry documents while applying.

Signature of the firm/Contractor

With Stamp/Seal

Executive Engineer (Electrical)

Estate Section, SVNIT