TERAH MCLAUGHLIN MOBILE NOTARY

SERVICES AND FEES

ADMINISTRATIVE & TRAVEL FEES

FEE DESCRIPTION	MON-FRI	SAT-SUN
• Administrative Fee	$20.00	$25.00
• Federal I-9 (or other) Form Completion	$15.00	$15.00
• Non-Notary Witness (per witness)	$25.00	$40.00
• Holiday Surcharge △	$10.00	$10.00
• Mobile Notary Travel: 9:00 AM- 5:00 PM+	$75.00	$100.00
• Mobile Notary Travel: 5:00 PM- 8:00 PM+	$100.00	$125.00
• Mobile Notary Travel: 8:00 PM- 9:00 PM+	$125.00	$150.00

△ Compounding charge applicable on all Clerical and Travel services

\+ Greater than 15 miles round trip from ZIP 15801, add $25.00. Counties adjoining Clearfield, add $50. Other counties, add $100.00