

LOCAL OFFICER'S ACTIVITY GRID



ACTIVITY	Time Spent	Local Priority (1-5)	My Priority (1-5)	Indv. or Group	Could Delegate
Problem Solver					
informal complaints					
grievances					
mediation					
other					
Communicator					
distribute union materials					
talk to groups of members					
one on one with members					
talk to union leadership					
talk with management					
developing membership					
communiqués					
other					
Meetings					
membership					
executive					
committees					
union-management					
consultation					
other					
Educator					
formal education sessions					
informal education					
other					

ACTIVITY	Time Spent	Local Priority (1-5)	My Priority (1-5)	Indv. or Group	Could Delegate
Learner					
formal education					
informal education					
other					
Political Activist					
going to demonstrations					
participating in campaigns					
organizing activities					
lobbying					
working with coalition and/or community partners					
other					
PSAC Regional Activist					
attends Regional meetings (<i>specify</i>)					
member of a Regional Committee					
organizing regional conferences					
Other Union Activity (<i>specify</i>)					

This handout is adapted from CLC Education Materials.