

Equal Opportunity Employment Standards Checklist

1. How many Personal Information Forms (PIFs) did you receive? _____

2. What process did the committee use to narrow its selection? Please provide as much information as possible regarding what you were looking for, what elements deterred you from selecting certain candidates, etc.—but do not use names.

3. How many PIFs were given more serious consideration? _____

4. Of the persons considered, what factors made you believe they were called or not called to ministry within your midst? Again, please do not use names.

5. We, the undersigned, attest and affirm that we have considered ministers and candidates—at every step of the search process—without regard to race, ethnic origin, sex, age or marital status. [All committee members must sign.]