



Temporary Pastoral Relationship Contract

Church Name and Location _____

Name of Minister _____

Denomination of Minister _____

Minister's presbytery or adjudicatory of membership _____

Start Date: _____ Date Contract Approved by Session: _____

End Date: _____ (not to exceed twelve months, but contract is renewable)

The Session of the above-named church hereby contracts with the above-named Minister to provide temporary pastoral services between the above-listed dates with the following duties, terms, and compensation.

The Minister attests that they meet the requirements to provide pastoral services in the Presbytery of East Iowa, agrees that they shall be subject to the oversight of the Presbytery of East Iowa chiefly through the Commission on Ministry and Vitality, and agrees to the terms of this contract.

Oversight of the contract and its fulfillment is through the Session and the Presbytery of East Iowa's Commission on Ministry and Vitality.

Duties (check all that apply and submit a position description, if applicable):

Conduct worship at time(s) _____ times per month and/or _____ per year

Administer the sacraments

Perform a service of Christian marriage when invited by Session

Conduct funerals and related pastoral care

Provide pastoral care such as visitation

Moderate the Session of the congregation

Provide for Christian education. Describe: _____

Other: _____

This contracted position is a full-time or part-time position at _____ hours per week.

This contract may be terminated by either party, with the concurrence of the presbytery, by providing _____ days' written and dated notice.

Compensation (check all that apply, all figures should be reported as per year):

- Cash salary \$ _____
- Housing Allowance \$ _____
- Manse, fair rental value \$ _____
- Manse Allowance (e.g. repairs, maintenance, furnishings) \$ _____
- Manse Utilities as allowance or reimbursed \$ _____
Specify utilities: _____
- Deferred compensation (e.g. 403b contribution) \$ _____
- Supplement for Social Security and Medicare \$ _____
- Other: _____ \$ _____
- Total Effective Salary** \$ _____

Benefits

- Paid Vacation accrued at ____ week(s) per quarter (minimum one week per quarter)
- Paid Continuing Education leave accrued at ____ week(s) per six months (minimum one week per six months).
Continuing Education time may be accumulated up to ____ weeks (four weeks suggested).
- Paid Family Leave of _____ weeks per year (minimum 12 weeks)
- Participation in Board of Pensions Benefits. \$ _____
Describe: _____

Expenses of Ministry (all figures should be reported as per year)

The following expenses will be reimbursed through an accountable plan up to the annual amounts listed below:

- Mileage reimbursement for use of personal car at current IRS professional rate \$ _____
- Continuing education expenses (\$1,000 minimum) \$ _____
(Continuing education expenses may be accumulated up to \$ _____)
- Professional expenses of ministry (\$500 minimum) \$ _____
- (Optional) Moving expenses \$ _____

Signatures

Minister

Date

Clerk of Session

Date

Approved by the Commission of
Ministry and Vitality

Date _____

Signature _____