

# Register for SchoolCash Online today

## It's fast, easy & free

Create an account today so that you can be notified via email and pay for your child(ren)'s school activity fees online.

### Why register?

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- 24/7 shopping convenience
- Secure, contactless & easy-to-use
- Receive email notifications as new items are available for purchase
- Manage all of your child(ren)'s school activity fees from a single account
- Check your account history at any time
- View & print receipts as needed
- Eliminates the need for your child(ren) to carry cash

### How to register

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- Go to <https://ocps.schoolcashionline.com> and click **Register**.
  - Enter your first name, last name, email address, and create a password
  - Select a security question
  - Select **Yes** to receive email notifications (note that you will not receive any promotional emails)
- You will receive a confirmation via email. Check your Spam folder if you don't receive it.
- Use your email address and password to log in to your account.
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### How to add children to your account

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- Sign in to **SchoolCash Online**:  
<https://ocps.schoolcashionline.com>.
- At the top of the page, navigate to **My Account**.
- From the dropdown menu, select **My Students**.
- Click to add a child:
  - Type your school board name.
  - Choose your school from the list.
  - Enter your child's details. You may add up to 8 students to your account.
  - Click **Confirm**.

### How to make a payment

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- Select the item which you would like to purchase & click **Add to Cart**.
- Once you have finished adding items to your cart, click **Continue** to make a payment.



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