



**REQUIRED INFORMATION**

VALUE OF WORK \$ \_\_\_\_\_

TOTAL SQUARE FOOTAGE \_\_\_\_\_

NUMBER OF STORIES \_\_\_\_\_

TOTAL IMPERVIOUS SQUARE FEET \_\_\_\_\_

CONSTRUCTION TYPE \_\_\_\_\_

Detailed Scope Including OCPS Project Number, Bldg Numbers, Portable Numbers, Room Numbers, location on site, etc.

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**DOCUMENT CHECKLIST**

**Permit number and school/facility name must be referenced in all emails. Permit number is issued after application is accepted in MGOConnect.**

\_\_\_\_\_ **Original Notarized Permit Application:** Uploaded into MGO at time of project request.

\_\_\_\_\_ **Contractor License / Workers Compensation Insurance:** Qpnl"email to our office"ki"MGO"shows"au"gzr ktgf 0

\_\_\_\_\_ **Location of Work (identified on map) (105.3 FBC):**" Uploaded into MGO at time of project request.

\_\_\_\_\_ **Site (campus overview) map showing entire property (107.2.6 FBC):** Uploaded into MGO at time of project request.

\_\_\_\_\_ **Safety Plan (453.6.1):** Site and Contractor Specific safety plan indicating method, types and location of barriers to be used to separate students & staff from construction. Uploaded into MGO at time of project request.

\_\_\_\_\_ **Scope of Work (105.3 FBC):** Written detailed scope of work document. Uploaded into MGO at time of project request.

\_\_\_\_\_ **Drawings and Specifications:** To be uploaded into MGO at time of project request.

\_\_\_\_\_ **Note:** Additional documentation may be required/requested during the review process.

**NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in the public records of this county, and there may be additional permits required from other governmental entities such as water management districts, state agencies, or federal agencies.**

**\*Orange County Public Schools are exempt from Notice of Commencement for requirement by Florida Statute" 713.135**

**NOTE: THIS FORM MAY NOT BE ALTERED IN ANY WAY.**