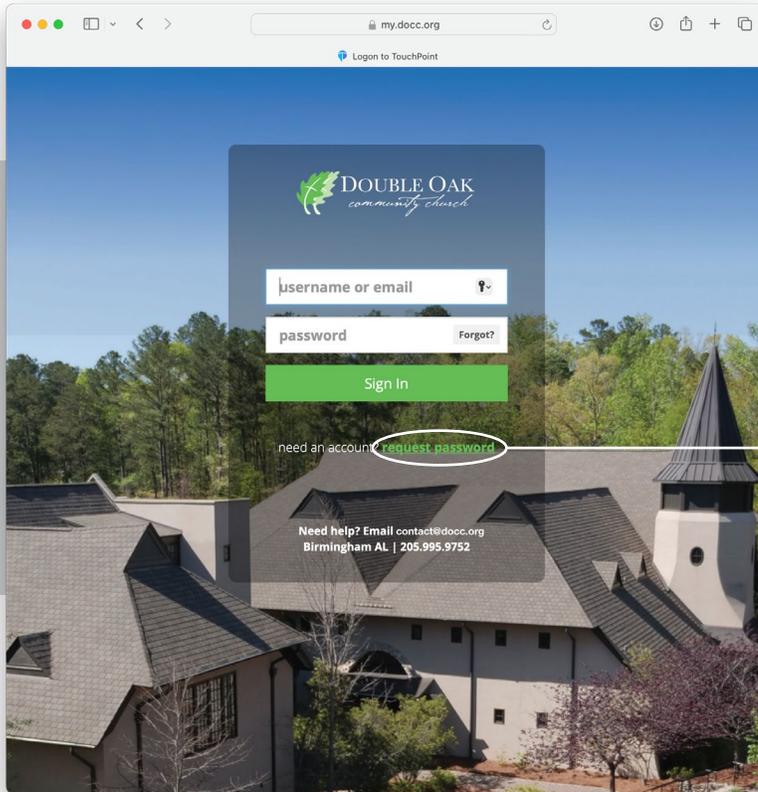


# WE HAVE A NEW RESOURCE TO HELP US WITH MINISTRY AT DOUBLE OAK!

Double Oak Community Church has started a transition to a new church management system managed by TouchPoint. In recent years we have been using CCB (MyDoubleOak) and Subsplash (our current APP and giving platform) to manage the majority of our church management needs. As we transition to TouchPoint we look forward to be able to manage all of these needs (and more) under one system. This will help staff, ministry leaders and members communicate more easily and stay connected across worship, groups, giving and events. The best way to get started is to create your login!

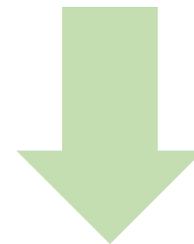


**CREATE YOUR LOGIN TO GET STARTED!**

**VISIT  
my.docc.org**

**CLICK**

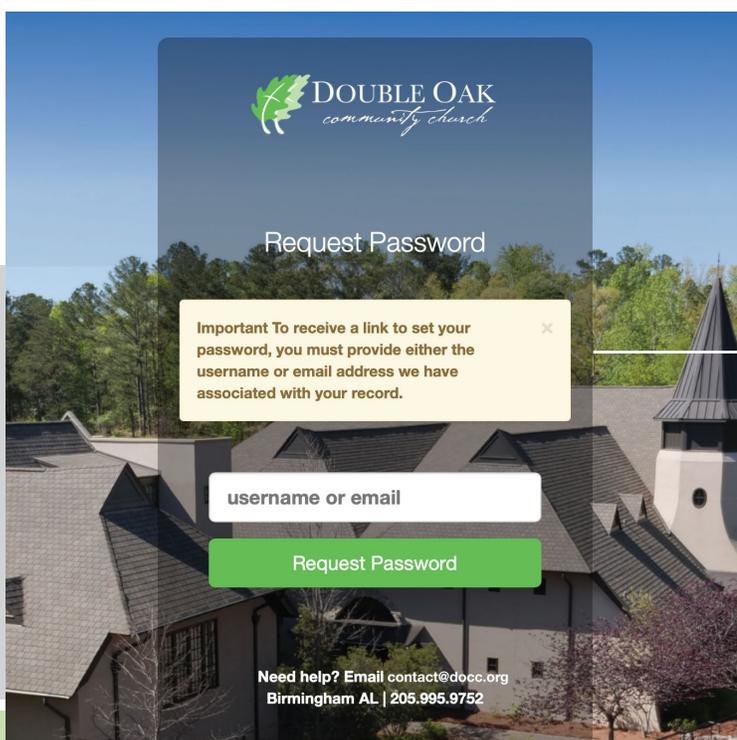
**request password**



**NEXT, YOU SHOULD BE DIRECTED TO THE REQUEST PASSWORD SCREEN.**

**It is important that you use the SAME EMAIL ADDRESS that you use to login to MyDouble Oak.**

We were able transition the majority of our member accounts from the past system. So, when you get to this screen if you use the SAME EMAIL that you use in MyDoubleOak then your information should be easily reconnected in our new TouchPoint system found at my.docc.org.



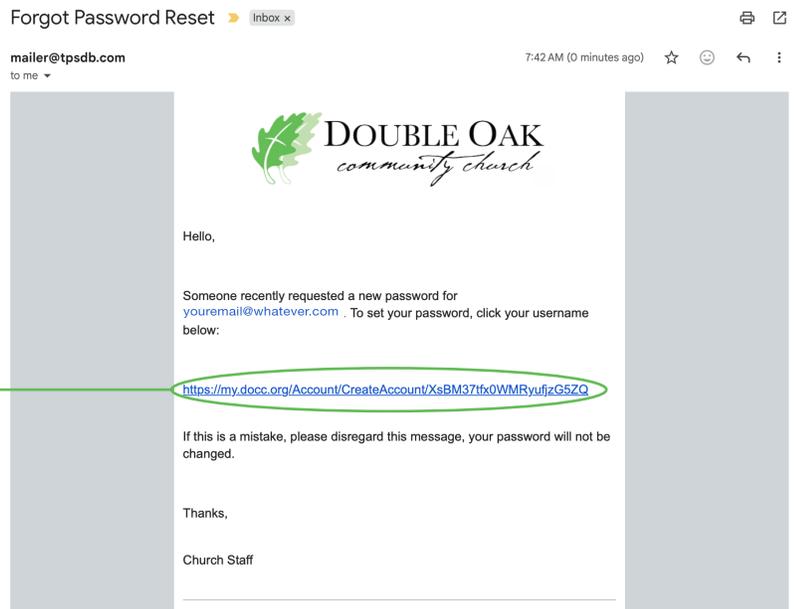
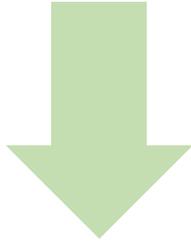
# NEXT, YOU WILL NEED TO CHECK YOUR EMAIL.

After you enter your email information on the REQUEST PASSWORD screen, you will need to check your email.

You should receive an email like this. Please

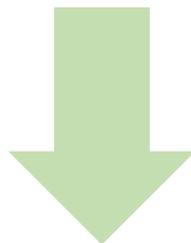
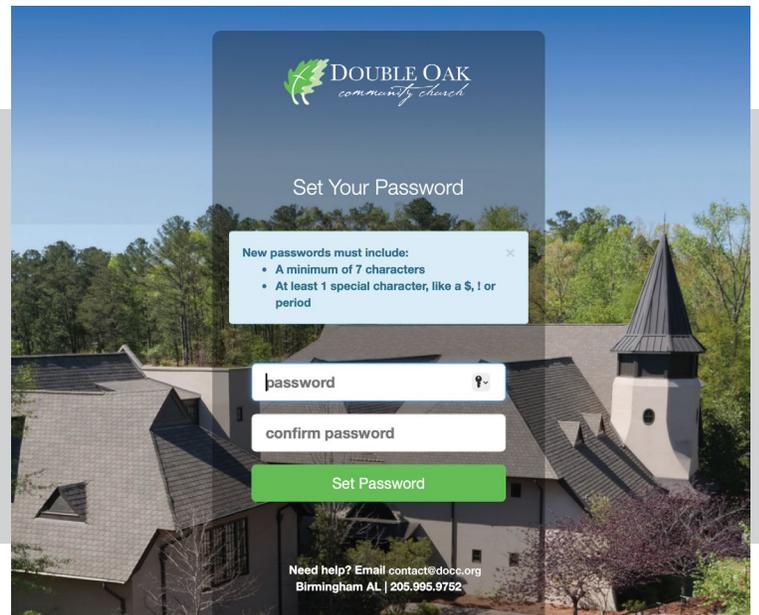
**CLICK ON THE LINK IN THIS EMAIL**

to be directed to the **LOGIN SCREEN**.



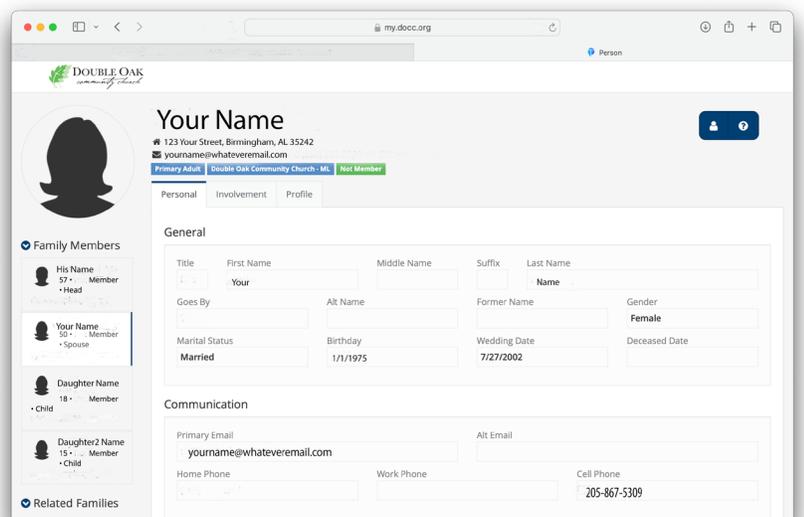
# THE LINK WILL TAKE YOU TO A PAGE WHERE YOU CAN CREATE A PASSWORD FOR YOUR ACCOUNT.

REMEMBER TO SAVE YOUR PASSWORD OR WRITE IT DOWN IN A SAFE PLACE SO THAT YOU CAN EASILY LOGIN NEXT TIME.



# ONCE YOU LOGIN TO YOU SHOULD BE CONNECTED TO YOUR PROFILE.

Please check your information and make sure we have the most current information for you and any family members that may be included in your profile.



**QUESTIONS? EMAIL CONTACT@DOCC.ORG**