

**PZB SERVICE REFERENCE GUIDE
KEY WORD INDEX**

SERVICE / INQUIRY	RESPONSIBLE PARTY	TELEPHONE NUMBER	EMAIL ADDRESS
Accessibility Codes	Plan Review (Commercial)	561-233-5108	PZB-bldg@pbc.gov
Accessory Dwelling	Zoning	561-233-5200	PZB-ZonePOC@pbc.gov
Addressing	Addressing Section	561-233-5323	PZB-Addressing@pbc.gov
Allowed Uses	Zoning	561-233-5200	PZB-ZonePOC@pbc.gov
Amendments Existing Final Site Plans	Zoning	561-233-5200	PZB-ZonePOC@pbc.gov
Alternate Material & Methods	Codes, Products & Training	561-233-5266	PZB-bldg@pbc.gov
Base Building Line Waiver	Land Development	561-684-4000	eng-bbl-waiver@pbc.gov
Buildable Lots	Planning	561-233-5300	PZB-PlanPOC@pbc.gov
Building Code Questions	Plan Review Help Desk	561-233-5108	PZB-bldg@pbc.gov
Building Master Plans / Child of Master	Plan Review	561-233-5108	PZB-bldg@pbc.gov
Building without a Permit	Code Compliance	561-233-5500	PZBCODE@pbc.gov
Business Tax Receipt	Zoning	561-233-5200	PZB-ZonePOC@pbc.gov
Business Tax Receipt Payment	Clerk of Court	561-355-2996	
Cancellation Of Active Permits/Letters	Inspections	561-233-5170	PZB-Insp@pbc.gov
CCCL (coastal construction control line)	Floodplain Development	561-233-5374	FloodZone@pbc.gov
Certificate of Occupancy or Completion	Inspections	561-233-5170	PZB-Insp@pbc.gov
Change of Contractor/Change of Owner Form	Permit Center	561-233-5119	PZB-bld-permitassist@pbc.gov
Coastal High Hazard Areas (CHHA)	Flood Development	561-233-5374	FloodZone@pbc.gov
Completion Agreement for CO/CC	Building Administration	561-233-5101	PZB-bldg@pbc.gov
Contractors Complaints	Contractors Certification	561-233-5525	PZBCCert@pbc.gov
Contractors License and Insurance	Contractors Certification	561-233-5525	PZBCCert@pbc.gov
Countywide GIS Data	Planning	561-233-5300	PZB-PlanPOC@pbc.gov
Critical Facilities	Plan Review (Commercial)	561-233-5108	PZB-bldg@pbc.gov
Private Providers	Inspections	561-233-5054	PZB-privateprovider@pbc.gov
Decal Permit Questions	Inspections	561-233-5054	PZBDECALS@pbc.gov
Density	Planning	561-233-5300	PZB-PlanPOC@pbc.gov
Design Wind Speed Questions	Codes, Products & Training	561-233-5266	PZB-bldg@pbc.gov
Design Review Officer (DRO)	Zoning	561-233-5200	PZB-ZonePOC@pbc.gov
Drainage Complaints on Existing Properties	Code Compliance	561-233-5500	PZBCODE@pbc.gov
Drainage Complaints on Permitted New Const	Inspections	561-233-5170	PZB-Insp@pbc.gov
Drainage Easement Consent County ROW	Land Development	561-684-4000	ENG-RA-DRAINAGE@pbc.gov
Drainage Easement Consent Private	Permit Center	561-233-5119	PZB-bld-permitassist@pbc.gov
Driveway- on a county maintained ROW	Building	561-684-4000	PZB-bldg@pbc.gov
Driveway- not on a county maintained ROW	Building	561-684-4000	PZB-bldg@pbc.gov

SERVICE / INQUIRY	RESPONSIBLE PARTY	TELEPHONE NUMBER	EMAIL ADDRESS
Driveway- pavers in ROW	Land Development	561-684-4000	ENG-RA-PAVER-BRICK@pbc.gov
Driveway- with Culvert	Plan Review	561-233-5108	PZB-bldg@pbc.gov
EERO(Energy Escape & Rescue Openings)	Plan Review	561-233-5108	PZB-bldg@pbc.gov
Electrical Power Release	Inspections	561-233-5170	PZB-Insp@pbc.gov
Elevation Certificates	Floodplain Development	561-233-5374	FloodZone@pbc.gov
Emergency Repairs	Building Administration	561-233-5101	PZB-bldg@pbc.gov
Energy Conservation (Construction)	Plan Review	561-233-5108	PZB-bldg@pbc.gov
Exit Access/Means Of Egress	Plan Review	561-233-5108	PZB-bldg@pbc.gov
Expired Permits	Inspections	561-233-5170	PZB-inactive@pbc.gov
Existing Use Credit	Impact Fees	561-233-5014	Dmoore@pbc.gov
Extension Letters	Building Administration	561-233-5101	PZB-bldg@pbc.gov
FEMA Flood Determination (unincorporated or	Flood Development	561-233-5374	FloodZone@pbc.gov
FHA-(Fair Housing Act Codes) (accessibility)	Plan Review	561-233-5108	PZB-bldg@pbc.gov
Fixturing/Stocking	Inspections	561-233-5220	PZB-Insp@pbc.gov
Flood Holds/Maps	Flood Development	561-233-5374	FloodZone@pbc.gov
Field Revision	Inspections	561-233-5170	PZB-Insp@pbc.gov
Fire Damage Reports	Unsafe Structures	561-233-5086	dcollado@pbc.gov
Fire Sprinklers, Fire Alarm Plan	Fire Plan Review	561-233-0059	dcollado@pbc.gov
FIRM (Flood Insurance Rate Maps)	Flood Development	561-233-5374	FloodZone@pbc.gov
Freeboard	Flood Development	561-233-5374	FloodZone@pbc.gov
General Inspection Request	Inspections	561-233-5170	PZB-Insp@pbc.gov
Geneneral inspection Scheduling	Inspections	561-233-5170	PZB-Insp@pbc.gov
Holds/Flags	Inspections	561-233-5170	PZB-Insp@pbc.gov
Housing and Economic Sustainability	HES	561-233-3600	Jbrown2@pbc.gov
Impact Protection Requirements	Plan Review	561-233-5108	PZB-bldg@pbc.gov
Impact Fees	Impact Fees	561-233-5014	Dmoore@pbc.gov
Inactive Permits	Inspections	561-233-5170	PZB-inactive@pbc.gov
Inspections Completion Agreement	Inspections	561-233-5170	PZB-Insp@pbc.gov
Landscaping Requirement	Zoning	561-233-5200	PZB-ZonePOC@pbc.gov
Land Development Permits	Land Development	561-684-4000	eng-ld-inquiry@pbc.gov
Legal Lot Review	Land Development	561-684-4000	eng-llor-review@pbc.gov
Local/Special Product Approval	Codes, Products & Training	561-233-5266	PZB-bldg@pbc.gov
LOMR (Letter Of Map Revision)	Flood Development	561-233-5374	FloodZone@pbc.gov
Lot Coverage	Zoning	561-233-5200	PZB-ZonePOC@pbc.gov
Lot Combination	Land Development	561-684-4000	eng-ld-inquiry@pbc.gov
Lot Drainage (New Construction)	Inspections	561-233-5170	PZB-Insp@pbc.gov
Lot Subdivision	Land Development	561-684-4000	eng-ld-inquiry@pbc.gov
Main/Multiples	Plan Review	561-233-5108	PZB-bldg@pbc.gov
Minimum Structure Elevations	Flood Development	561-233-5374	FloodZone@pbc.gov
Monitoring (Conditions of Approval)	Planning	561-233-5300	PZB-PlanPOC@pbc.gov

SERVICE / INQUIRY	RESPONSIBLE PARTY	TELEPHONE NUMBER	EMAIL ADDRESS
Municipality Impact Fees	Impact Fees	561-233-5014	Dmoore@pbc.gov
New/Innovative Products or Systems	Codes, Products & Training	561-233-5266	PZB-bldg@pbc.gov
NOC's (Notice of Commencement)	Inspections	561-233-5170	PZB-Insp@pbc.gov
Occupancy Load	Plan Review Commercial	561-233-5108	PZB-bldg@pbc.gov
Online Portal and Permit Document Assistance	Permit Center	561-233-5119	PZB-bld-permitassist@pbc.gov
Open Storage, Trash & Debris Compliant	Code Compliance	561-233-5500	PZBCODE@pbc.gov
OSTDS Site Sewage Treatment Disposal	DOH	561-837-5940	Septic@flhealth.gov
Overgrown Vegetation	Code Compliance	561-233-5500	PZBCODE@pbc.gov
Permits/General Information	Building	561-233-5119	PZB-bld-permitassist@pbc.gov
Permit Application Review Status	Building	561-233-5119	PZB-bldg@pbc.gov
Florida Building Code Questions	Building	561-233-5108	PZB-bldg@pbc.gov
Permit Renewal Request	Inspections	561-233-5170	PZB-inactive@pbc.gov
Plat Waivers	Land Development	561-684-4000	eng-ld-inquiry@pbc.gov
Product Evaluation Reports	Codes, Products & Training	561-233-5266	PZB-bldg@pbc.gov
Property Maintenance Compliant	Code Compliance	561-233-5500	PZBCODE@pbc.gov
Pools	Plan Review	561-233-5108	PZB-bldg@pbc.gov
Product Evaluation Reports	Codes, Products & Training	561-233-5266	PZB-bldg@pbc.gov
Records (Plans)	Records	561-233-5160	PZBRecords@pbc.gov
Roof Mitigation-Application and Plans	Plan Review	561-233-5108	PZB-bldg@pbc.gov
Setbacks-Property Development Regulations	Zoning	561-233-5200	PZB-ZonePOC@pbc.gov
Service Changes	Inspections (Electrical)	561-233-5189	PZB-Insp@pbc.gov
Solar Thermal- Pool, Water Heater	Inspections (Mechanical)	561-681-3924	PZB-Insp@pbc.gov
Storm Water Management Systems	Building/Drainage	561-233-0024	JGronborg@pbc.gov
Structures Without Permits	Code Compliance	561-233-5500	PZBCODE@pbc.gov
Substantial Damage Determinations	Floodplain Development	561-233-5374	FloodZone@pbc.gov
Substantial Improvement	Floodplain Development	561-233-5374	FloodZone@pbc.gov
SWA Fee Calculation or Inquiries (CO/CC)	Inspections	561-233-5170	PZB-Insp@pbc.gov
Temporary Special Events	Zoning	561-233-5200	PZB-ZonePOC@pbc.gov
Tree Removal (Commercial)	Zoning	561-233-5200	PZB-ZonePOC@pbc.gov
Tree Removal (Parcel over 10 acres)	ERM	561-233-2400	ddrum@pbc.gov
Temporary CO/CC	Inspections	561-233-5220	PZB-Insp@pbc.gov
Threshold/Special Inspector Requirements	Inspections	561-233-5054	PZB-Insp@pbc.gov
Unlicensed Contractor Reporting	Contractors Certification	561-233-5525	PZBCCert@pbc.gov
Variances (Floodplain Regulations)	Floodplain	561-233-5374	FloodZone@pbc.gov
Variances (Building)	Building Administration	561-233-5101	PZB-bldg@pbc.gov
Variances (ULDC)	Zoning	561-233-5200	PZB-ZonePOC@pbc.gov
Void/Un-Void Permit Application Requests	Building Administration	561-233-5100	PZB-bldg@pbc.gov
Violations (Plans/Permitting)	Plan Review	561-233-5108	PZB-bldg@pbc.gov
Violation Complaints	Code Compliance	561-233-5500	PZBCODE@pbc.gov
What Can I Build On My Property	Zoning	561-233-5200	PZB-ZonePOC@pbc.gov

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Zoning Confirmation Letter	Zoning	561-233-5200	PZB-ZonePOC@pbc.gov
Zoning Site Plans and Master Plans	Zoning	561-233-5200	PZB-ZonePOC@pbc.gov