Getting Started with Imagine MyPath Checklist

Welcome Educators!

This getting started checklist will help prepare you for the first day of school and beyond.

☐ First, navigate to the **Imagine Learning portal**, enter your educator credentials, and click **Log in**. Once on the product selection screen, click the **MyPath Math or MyPath Reading tile**. *Contact your administrator if you need assistance.*

GOALS AND USES

☐ Identify district, school, and/or classroom goals

☐ Determine the ways you plan to use Imagine MyPath
    ☐ Individualized Learning Paths
    ☐ Teacher-Assigned Content
    ☐ Teacher-led Lessons

TIP: Share Imagine MyPath goals and planned uses with stakeholders.

☐ Prepare for assessment (Imagine MyPath, NWEA, or Ren STAR)

Note: Imagine+ Assessment or NWEA MAP creates domain-level placement Individual learning paths. Ren STAR or manual placements create over-all placement individual learning paths.

    ☐ Share basic overview information such as estimated time to complete
    ☐ Set expectations with students to do their best
    ☐ Remind students about academic integrity

*TIP: For more information, view **Assessment and Placement Options in the Imagine MyPath** Help Center page.*

EXPLORE CONTENT

Using Assignment Builder, educators can create teacher-assigned content and/or use the Lesson Explorer to facilitate synchronous, teacher-led lessons.

☐ Go to **Assignment Builder**

☐ In the Content Explorer, apply lesson, subject, and grade filters, then click **Search**

☐ Apply additional filters as needed

☐ Search for content by title, description, domain, or standard code

☐ Choose a lesson and preview the lesson resources

*TIP: For more information, view **Previewing a Lesson** Help Center page.*

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SET-UP TASKS

Student Management

☐ Ensure students have Imagine MyPath accounts.
- If your district/school automatically pulls students from your Student Information System (SIS), check that your students are correct.
- If you are responsible for creating student accounts individually, select the **Users & Classes/Groups** button from the product portal (this action is done before selecting the MyPath tile). Once on the Users & Classes/Group page, click the **Add** button to create a student.

☐ Manage students to update existing student accounts and/or update student settings as needed.
- Select **Users & Classes/Groups** button from the product portal > Students tab and action.

TIP: For more information, view the following Help Center pages:
Creating a Student Account in MyPath *and* ***Updating a Student Profile***

Classroom Management

☐ Ensure classes have been created
- If your district/school automatically pulls students from your Student Information System (SIS), check that your classes/groups are correct.
- If you are responsible for creating classes/groups select the **Users & Classes/Groups** button from the product portal (this action is done before selecting the MyPath tile). Once on the Users & Classes/Group page, click the **Add** button to create a class/group.

☐ Manage classes/groups to update existing classes and/or update settings as needed.
- Select **Users & Classes/Groups** button from the product portal > Classes/Groups tab and action.

TIP: For more information on classes, go to the ***Classes*** *page of the Help Center.*

MONITORING PROGRESS

Establish a basic beginning reporting routine and determine how often you will perform progress and mastery checks and group-based and individual reports to use.

Engagement	**Progress**	**Achievement**	**Growth**
Are my students active in their learning?	Are my students on track and on pace?	Are my students demonstrating mastery?	Are my students demonstrating growth?

TIP: For more information on Imagine MyPath reports, go to the ***Reports*** *page of the Help Center.*

MONITORING PROGRESS (continued)

Class Summary Report

☐ View Class Summary daily to monitor progress and take needed action
- *Engagement – Active time, last active*
- *Progress – Lessons completed*
- *Achievement – Lessons passed / not passed, Lessons to reteach*

> TIP: For more information, go to **Viewing the Class Summary Report** *Help Center page.*

Student Progress Report

☐ Access an individual student progress report by clicking on a student's name in the Class Summary Report

☐ View the **Student Progress Report** weekly to view complete, current, and upcoming lessons; review detailed lesson activity attempts; filter data; and take action on lessons.
- *Engagement - Active time*
- *Progress - Lessons completed (overall), Learning path progress % and count (weekly)*
- *Achievement - Lessons passed / not passed, Scores*

> TIP: For more information, go to **Viewing a Student's Progress Report** *Help Center page.*

BEST PRACTICES AND CLASSROOM ROUTINES

☐ Determine Imagine MyPath implementation model and structure.

☐ Set and communicate weekly expectations.

☐ Consider implementing student goal setting and self-monitoring protocols. If desired, use the **K-2 Student Goal Sheet** or **3-12 Student Goal Sheet** for tracking and recognition.

☐ Encourage accountability.

☐ Develop an action plan for assisting struggling students:
- Will you work with struggling students one-on-one?
- Will you utilize small groups for students struggling with common lessons?
- Will students work online on supplemental assignments to support concept mastery?

> TIP: Utilize the *reteaching worksheets* weekly to remediate struggling students and / or *assign additional online lessons* to meet all learners' needs.

☐ Celebrate student success
- Consider using the **Imagine MyPath Certificate** template to recognize students.

Additional Notes or Planning Space

If you have any questions or need assistance, visit the **Imagine MyPath Help Center**